



NAGOG WOODS COMMUNITY CORPORATION

VILLAGE OF NAGOG WOODS

ACTON, MASSACHUSETTS 01718

(978) 263-4887 FAX 978-263-8063

Parking Enforcement Rules:

The Village of Nagog Woods has a limited number of parking spaces available. Each Unit is allowed two parking spaces within their Association. Units that have garages must only use their own garage and driveway. No other spaces are permitted.

Due to this limitation, the Board of NWCC, has enacted the following Parking Enforcement Rules:

- 1st offense: a warning will be issued.
- 2nd offense: a fine of \$25.00 will be assessed to the violator.
- 3rd offense: the vehicle will be towed at the expense of the violator, including storage fees.

Note: if the violator is not an owner, and fails to pay, the associated unit owner will be responsible.

At each level a letter will be sent to the offender stating the violation and any action taken and any further action, if necessary, to bring the vehicle into compliance. The third offense will also be sent certified.

Residents may appeal an enforcement action, in writing to the Village Manager, and receive a hearing before the Board of NWCC.

Approved at the June 19, 1996 Board of Directors meeting.



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NEW PARKING STICKERS FOR ALL NAGOG RESIDENTS STARTING DECEMBER 5, 2016

With the completion of the paving project and the striping of parking spaces, the Board of Directors approved a new parking sticker system for all Nagog residents to help resolve some long-standing parking issues. **BEGINNING DECEMBER 5, ALL RESIDENT-OWNED CARS PARKING IN NAGOG WILL NEED TO DISPLAY A STICKER ISSUED BY THE OFFICE.** The stickers are color-coded to show your Condo (1, 2, 3 or 4), and will have a letter indicating your assigned lot (but not any specific space in that lot). Residents assigned to park only in their garage and driveway will receive a sticker marked GAR. The stickers will help the Village Management Office identify cars that do not belong on the property or are parked in the wrong lot.

Each unit will receive two parking stickers for properly registered vehicles. Two cars per unit have always been the maximum allowed in Nagog. The stickers will be issued to residents who have submitted their vehicle and license plate numbers to the office; please email Julia Lambros jlambros@thedartmouthgroup.com to verify your vehicle information or to identify any car not already listed in the office. Your new static-cling parking sticker(s) will be sent to you once we receive confirmation of your vehicle(s) information.

The sticker(s) should be placed on the rear windshield in the upper left hand corner. Please see enclosed diagram. Also, please review the attached map to make sure you are parking in the correct designated area.

Stickers are for long-term residents only. Visitors may park only in designated visitor spaces marked with a "V". Residents may not park in these V spaces; they are reserved for short term visitors only, for up to one week. Please contact the office to make other parking arrangements for visitors staying longer.

Enforcement will start with warning notes. After January 1, 2017, \$25 fines will be issued for:

- *vehicles that do not display a valid sticker (except visitors parked in V spaces)*
- *vehicles parked in the wrong lot*
- *vehicles that take more than one space (straddle the painted line)*
- *vehicles belonging to units with a driveway but parked in a lot (always the rule at Nagog)*
- *vehicles that do not observe snow parking rules*

Stickers must be returned if you move or have new vehicles or tenants. If you have tenants, it is your responsibility to insure that they use the stickers correctly and that the office has the current information on their vehicles.

We hope this system will make parking at Nagog more consistent and alleviate parking issues. Thank you for your cooperation.

Long Term Parking Approval Form

Unit number #: _____

Unit Owner: _____

Vehicle Owner: _____

Vehicle Make: _____ Model: _____

Is the vehicle registered: _____ Yes _____ No

Plate number#: _____ State _____

Contact Information

Home

Phone Number: _____ Cell: _____ Work: _____

E-mail: _____

When does the inspection sticker expire ? _____ Date

Is the vehicle in operational condition ? _____ Yes _____ No

How long will the vehicle be stored ? _____

Start Date _____ End Date _____

The vehicle owner acknowledges that they are parking long term and the Village has no responsibility for any damages or to remove snow from around the vehicle. You will be assigned a spot to park by the property manager as soon as this form is authorized*

Owner

Signature: _____ *Date* _____

Authorized

By: _____ *Date* _____

Place parking sticker on the driver side,
back windshield, in the upper left hand corner.

